

# Quick Link Guide



Your quick reference to important  
library information

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## **Are we lacking material on certain subjects? Do you wish we had a particular title?**

We are always open to suggestions for items to purchase. Complete one of our "Suggest a Purchase" forms and let us know what you want, whether it's books, AV, or periodicals.

[http://library.waketech.edu/collections.html#suggest\\_purchase](http://library.waketech.edu/collections.html#suggest_purchase)

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## **Arrange a library tour or instruction session**

If you would like for your students to receive a tour of the library or instruction on how to use the library, complete our online instruction request form (for main campus only) or contact one of our reference librarians to set up an appointment.

<http://library.waketech.edu/bi.html>

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## **Support the library!**

Support the library by becoming our "Friend." See our Friends of the Library page for more information.

<http://library.waketech.edu/friends.html>

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## **Teaching Resource Center**

The Teaching Resource Center (TRC) is located in Room 114 of the Bruce I. Howell Library. This room is kept secure and is accessible by staff upon faculty requests. It houses resource materials, a computer, video viewing equipment, and desk and work space.

<http://library.waketech.edu/trc/index.html>

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## **Need to place a library item on reserve?**

Save yourself a trip to the library. If the item you want placed on reserve is one that belongs to the library, complete our online reserve materials form, and your request will be processed.

<http://library.waketech.edu/resvform.html>

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An online version of this brochure with live hyperlinks is available at  
<http://library.waketech.edu/quicklink.pdf>

Revised 12/07 - SD



## Need to see what books are in our collection?

Search the library catalog, available online at  
<http://library.waketech.edu/catalog.html>

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## Do your students need help figuring out how to use the library to find materials?

Refer them to our interactive, multimedia, online tutorials, which will guide them step by step through the process of learning how to locate books or articles, effective search strategies and how to access their library account.

<http://library.waketech.edu/tutorials/index.html>

<http://library.waketech.edu/tutorials/multimedia/index.html>

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## Need quick access to information on the Web?

The Ready Reference Desk provides links to online encyclopedias, dictionaries, weather and travel information, quotations, maps and atlases, and much more!

<http://library.waketech.edu/readyref.html>

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## NC LIVE, SIRS, and more!

Access journal articles online through our electronic databases. To obtain the new NC LIVE password, call (866-5643) or stop by any library at one of the four Wake Tech campus locations.

**NC LIVE:** <http://www.nclive.org>

**SIRS:** <http://sks.sirs.com>

### **Literature Resource Center (LRC):**

This is a database purchased by Wake Tech and is separate from NC LIVE. To access:

- Go to NC LIVE (<http://www.nclive.org>).
- Go to the vendor list.
- Select Gale from the list of vendors.
- Select Literature Resource Center from the list of databases.

More electronic databases available through the library, online at:

<http://library.waketech.edu/dblist.html>

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## Ask-A-Librarian: [wakereference@waketech.edu](mailto:wakereference@waketech.edu)

<http://library.waketech.edu/askalib.html>

### Instant Messaging (IM) with a Wake Tech Librarian

Screen Names

wakereference

WakeTechReference

Clients

AOL, Windows Live, Yahoo

Google

### NCknows: Ask Us Now!

We are one of 24 libraries across the state that staff a virtual reference desk, answering questions with 24/7 virtual reference software. These questions cover all areas from K-12 and up to college and university levels. The service is available to any user with access to the internet.

Revised 12/07 - SD